



NIT No.: TPCODL/P&S/2025-26/1000006625

Procedure to Participate in Tender

Tender Enquiry No- TPCODL/P&S/2025-26/1000006625

Tender Enquiry No.	Work Description	EMD* (Rs.)	Tender Fee** (Rs.)	Last Date for payment of Tender Fee
TPCODL/P&S/2025-26/1000006625	2 Year Rate Contract for repair & renovation of LTDB /Feeder Pillars at TPCODL.	1,00,000	5,000	31.10.2025

* EMD is exempted for MSME Bidders registered in the State of Odisha. However, MSME Bidder shall be barred to participate in the tendering process for a period of 2 years in case it backs out post award of the contract. MSME BAs needs to submit Bid Security Declaration.

** MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST.

Please note that corresponding details mentioned in this document will supersede any other details mentioned anywhere else in the Tender Document.

Procedure to Participate in Tender.

Following steps are to be followed before “Last date for Payment of Tender Fee”:

1. Eligible and Interested Bidders to submit duly signed and stamped letter on Bidder's letter head indicating
 - a. Tender Enquiry number
 - b. Name of authorized person
 - c. Contact number
 - d. E-mail id
 - e. Details of submission of Tender Fee
 - f. GST Registration No
 - g. Details of submission of Tender Fee
 - h. MSME Certificate, wherever applicable
 - i. Details of Bank Account for refund of EMD
 - j. Postal Address for refund of EMD
2. Non-Refundable Tender Fee, as indicated in table above, to be submitted in the form of Direct Deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference/ Enquiry Number –

Beneficiary Name: TP Central Odisha Distribution Ltd.
Bank Name: STATE BANK OF INDIA
Branch Name: IDCO Towers, Bhubaneswar
Address: P.O. - Sahidnagar, Janapath, Bhubaneswar.
Branch Code: 7891
Account No: 10835304915



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IFSC Code: SBIN0007891

E-mail with necessary attachment of 1 and 2 above to be sent to tigmasu.subhadarshy@tpsouthernodisha.com and Asish.Karmakar@tpcentralodisha.com before last date and time for payment of Tender Fee.

Interested bidders to submit Tender Fee and Authorization Letter before Last date and time as indicated above, after which link from TPCODL E-Tender system (Ariba) will be shared for further communication and bid submission.

Please note that all future correspondence regarding the tender, bid submission, due date extension, Pre-bid query, etc. will take place through TPCODL E-Tender system (Ariba) only. User manual to guide the bidders to submit the bid through E-Tender system (Ariba) is enclosed.

All communication shall be held only with the bidders who have carried out the above steps to participate in the Tender.

It is to be noted that once date of "Last date and time for Payment of Tender Participation Fee" is lapsed, no Bidder will be sent link from TPCODL E-Tender System (Ariba). Without this link, bidder will not be able to participate in the tender. Any last moment request to participate in tender will not be considered.

Further, all future corrigendum to the said tender will be uploaded in the Tender section on website <https://www.tpcentralodisha.com>.



NIT No.: TPCODL/P&S/2025-26/1000006625

OPEN TENDER NOTIFICATION

FOR

**2 Year Rate Contract for repair & renovation of LTDB
/Feeder Pillars at TPCODL.**

Tender Enquiry No.: TPCODL/P&S/2025-26/1000006625

Due Date for Bid Submission: 10.11.2025 [15:00 Hours]

**TP Central Odisha Distribution Limited
1st Floor, Anuj Building, Plot No.29, Satya Nagar,
Bhubaneswar, Odisha 751007**

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1.0 Event Information

1.1. Scope of work

Open Tenders are invited from interested Bidders entering into a Contract for the following:

S. No.	Description	EMD Amount (Rs.)	Tender Fee (Rs.)
1.	2 Year Rate Contract for repair & renovation of LTDB /Feeder Pillars at TPCODL.	Rs. 1,00,000	5,000

Note: Tender Fee is inclusive of GST

1.2. Availability of Tender Documents

Please refer "Procedure to participate in the e-tender".

1.3. Calendar of Events

(a)	Date of sale/ availability of tender documents from TPCODL Website	From 23.10.2025
(b)	Date by which Interested and Eligible Bidder to pay Tender Fee and confirm participation as mentioned in "Procedure to Participate in Tender"	31.10.2025
(c)	Last Date of receipt of pre-bid queries, if any	02.11.2025
(d)	Pre-Bid Meeting*	03.11.2025
(e)	Last Date of Posting Consolidated replies to all the pre-bid queries as received	05.11.2025
(f)	Last date and time of receipt of Bids	10.11.2025; 15:00 Hours
(g)	Date & Time of opening technical bids & EMD (Envelope-1 & 2)	Participating Bidders will get mail intimation from TPCODL E-Tender system (Ariba) when their Technical Bids are opened.
(h)	Date & Time of opening of Price bid of qualified bidders	Bidders will get mail intimation from TPCODL E-tender system (Ariba) when their Price Bids are opened

**Pre-Bid Meeting Time and Venue details shall be shared later*

Note :- In the event of last date specified for submission of bids and date of opening of bids is declared as a closed holiday for TPCODL's office, the last date of submission of bids and date of opening of bids will be the day following working day at appointed times.

1.4 Mandatory documents required along with the Bid

- 1.4.1 EMD of requisite value and validity
- 1.4.2 Tender Fee of requisite amount
- 1.4.3 Requisite Documents for compliance to Qualification Criteria mentioned in Clause 1.7.
- 1.4.4 Duly signed and stamped 'Schedule of Deviations' as per Annexure III on bidder's letter head.

- 1.4.5 Duly signed and stamped 'Schedule of Commercial Specifications' as per Annexure IV on bidder's letter head.
- 1.4.6 Proper authorization letter/ Power of Attorney to sign the tender on the behalf of bidder.
- 1.4.7 Copy of PAN, GST, PF and ESI Registration (In case any of these documents is not available with the bidder, same to be explicitly mentioned in the 'Schedule of Deviations')
- 1.4.8 Documents for safety bid evaluation as per Appendix 13: CSM-F-9 Safety Bid Evaluation Criteria

Please note that in absence of any of the above documents, bid submitted by the bidder shall be liable for rejection.

1.5. Deviation from Tender

Normally, the deviations to tender terms are not admissible and the bids with deviation are liable for rejection. Hence, the bidders are advised to refrain from taking any deviations on this Tender. Still in case of any deviations, all such deviations shall be set out by the Bidders, clause by clause in the 'Annexure III - Schedule of Deviations' and same shall be submitted as a part of the Technical Bid.

1.6. Right of Acceptance/Rejection

Bids are liable for rejection in absence of following documents: -

- i. EMD of requisite value and validity
- ii. Tender fee of requisite value
- iii. Price Bid as per the Price Schedule mentioned in Annexure I (BOQ)
- iv. Necessary documents against compliance to Qualification Requirements mentioned at Clause 1.7 of this Tender Document
- v. Filled in Schedule of Deviations as per Annexure III
- vi. Filled in Schedule of Commercial Specifications as per Annexure IV
- vii. Receipt of Bid within the due date and time

TPCODL reserves the right to accept/reject any or all the bids without assigning any reason thereof.

1.7 Qualification Requirement / Eligibility Criteria

1. The bidder should have average annual turnover of Rs. **1 Cr.** in last three financial years from (FY 21-22, FY 22-23 & FY 23-24). **Audited Balance sheet and profit & loss account statements to be submitted.**
2. The Bidder must have executed similar work of LTDB/Feeder Pillar renovation. Bidder should submit the Completion Certificate in this regard.
3. Bidder should have ISO: 9001, ISO 45001 & ISO 14001 certification. Copy of certificate shall be submitted in this regard. The Bidder must have installed at least three Rooftop solar with minimum 100 KW and total install cumulative rooftop capacity more than 500 KW or any similar system anywhere in the country. **Bidder should submit the Completion Certificate in this regard.**
4. **ELBO license upto 650V is required being LT work & work will be onsite.**

1.8. Marketing Integrity

We have a fair and competitive marketplace. The rules for bidders are outlined in the General Condition of Contracts. Bidders must agree to these rules prior to participating. In addition to other remedies available, TPCODL reserves the right to exclude a bidder from participating in

future markets due to the bidder's violation of any of the rules or obligations contained in the General Condition of Contracts. A bidder who violates the market place rules or engages in behavior that disrupts the fair execution of the marketplace, may result in restriction of a bidder from further participation in the marketplace for a length of time, depending upon the seriousness of the violation. Examples of violations include, but are not limited to:

- Failure to honor prices submitted to the marketplace
- Breach of terms as published in TENDER/NIT

1.9. Supplier Confidentiality

All information contained in this tender is confidential and shall not be disclosed, published or advertised in any manner without written authorization from TPCODL. This includes all bidding information submitted to TPCODL. All tender documents remain the property of TPCODL and all suppliers are required to return these documents to TPCODL upon request. Suppliers who do not honor these confidentiality provisions will be excluded from participating in future bidding events.

2.0 Evaluation Criteria

- The bids will be evaluated technically on the compliance to tender terms and conditions
- The bids will be evaluated commercially on all-inclusive lowest cost for overall tender BOQ as calculated in Schedule of Items [Annexure I]. **Order shall be awarded to 2 nos. of Business Associate.** Hence, all bidders are advised to quote their most competitive rates against each line item.
- Bidder has to mandatorily quote against each item of Schedule of Items [Annexure I]. Failing to do so, TPCODL may reject the bids.

NOTE: In case a new bidder is not registered with TPCODL, factory inspection and evaluation shall be carried out to ascertain bidder's manufacturing capability and quality procedures. However TPCODL reserves the right to carry out factory inspection and evaluation for any bidder prior to technical qualification.

In case a bidder is found as Disqualified in the factory evaluation, their bid shall not be evaluated any further and shall be summarily rejected. The decision of TPCODL shall be final and binding on the bidder in this regard.

2.1 Price Variation Clause: The prices shall remain FIRM during the entire contract period.

3.0 Submission of Bid Documents

3.1 Bid Submission

Bidders are requested to submit their offer in line with this Tender document. TPCODL shall respond to the clarification raised by various bidders and the replies will be sent to all participating bidders through TPCODL e-tender system (Ariba).

Bids shall be submitted in 3 (three) parts:

FIRST PART: "EMD" as applicable shall be submitted. The EMD shall be valid for 210 days from the due date of bid submission in the form of BG / Bank Draft / Bankers Pay Order (issued from a Scheduled Bank) online NEFT/ RTGS transfer favoring 'TP Central Odisha Distribution Limited' payable at Bhubaneswar. The EMD has to be strictly in the format as mentioned in General Condition of Contract, failing which it shall not be accepted by TPCODL and the bid as submitted shall be liable for rejection. A separate non-refundable tender fee of stipulated



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amount also needs to be transferred online through NEFT/ RTGS in case the tender document is downloaded from our website.

TPCODL Bank Details for transferring Tender Fee and EMD is as below:

Account Name: TP CENTRAL ODISHA DISTRIBUTION LIMITED

Bank Name: SBI, IDCO Towers, Bhubaneswar

Bank Account No. : 10835304915

IFSC Code: SBIN0007891

For Tender Fee and EMD submitted via online transfer, bidder to ensure that the same are carried out through separate transactions.

The EMD in the form of Bank Draft / BG /Bankers Pay Order shall be delivered at the following address in sealed envelope clearly indicating the tender reference / enquiry number, name of tender and bidder name:

Chief (Procurement & Stores)

TP Central Odisha Distribution Limited

1st Floor, Anuj Building, Plot No.29, Satya Nagar, Bhubaneswar, Odisha 751007

SECOND PART: “TECHNICAL BID” shall contain the following documents:

- a) Documentary evidence in support of qualifying criteria
- b) Technical literature/GTP/Type test report etc. (if applicable)
- c) Qualified manpower (if available)
- d) Testing facilities (if applicable)
- e) No Deviation Certificate as per the Annexure III – Schedule of Deviations
- f) Acceptance to Commercial Terms and Conditions viz. Delivery schedule/period, payment terms etc. as per the Annexure IV – Schedule of Commercial Specifications.
- g) Quality Assurance Plan/Inspection Test Plan for supply items (if applicable)
- h) Project Implementation Plan including Level 2 Schedule for the project
- i) Unpriced mentioning “Quoted/Not Quoted” against all line items (Prices should not be mentioned)

The technical bid shall be properly indexed and is to be submitted through TPCODL E-tender platform (Ariba) only. Hard copy of Technical Bids need not be submitted.

The Bid prepared by the Bidder, and all correspondence and documents relating to the Bid exchanged by the Bidder and the TPCODL, shall be written in the English Language. Any printed literature furnished by the Bidder may be written in another Language, provided that this literature is accompanied by an English translation, in which case, for purposes of interpretation of the Bid, the English translation shall govern.

THIRD PART: “PRICE BID” shall contain only the price details and strictly in format as mentioned in Annexure I along with explicit break up of basic prices, Taxes & duties, Freight etc. In case any discrepancy is observed between the item description stated in Schedule of Items mentioned in the tender and the price bid submitted by the bidder, the item description as mentioned in the tender document (to the extent modified through Corrigendum issued if any) shall prevail. Price Bid is to be submitted in soft copy through TPCODL E-Tendering system (Ariba) only. Hard copy of Price Bid not be submitted.

SIGNING OF BID DOCUMENTS:

The bid must contain the name, residence and place of business of the person or persons making the bid and must be signed and sealed by the Bidder with his usual signature. The names of all persons signing should also be typed or printed below the signature.

The Bid being submitted must be signed by a person holding a Power of Attorney authorizing him to do so, certified copies of which shall be enclosed.

The Bid submitted on behalf of companies registered with the Indian Companies Act, for the time being in force, shall be signed by persons duly authorized to submit the Bid on behalf of the Company and shall be accompanied by certified true copies of the resolutions, extracts of Articles of Association, special or general Power of Attorney etc. to show clearly the title, authority and designation of persons signing the Bid on behalf of the Company. Satisfactory evidence of authority of the person signing on behalf of the Bidder shall be furnished with bid.

A bid by a person who affixes to his signature the word 'President', 'Managing Director', 'Secretary', 'Agent' or other designation without disclosing his principal will be rejected.

The Bidder's name stated on the Proposal shall be the exact legal name of the firm.

3.2 Contact Information

Please note all correspondence regarding the tender, bid submission, bid submission date extension, Pre-bid query etc. will happen through TPCODL E-Tender system (Ariba).

All communication will be done strictly with the bidder who have done the above step to participate in the Tender.

Communication Details:**Package Owner**

Package Owner:

Name: Tigmasu Subhadarshy

Contact No.: 7327836978

E-Mail ID: tigmasu.subhadarshy@tpsouthernodisha.com

Escalation Level I:

Name: Asish Karmakar , HoD – Procurement

Contact No.: 8768455566

E-Mail ID: Asish.Karmakar@tpcentralodisha.com

Escalation Level II:

Name: Mr. Vipin Chauhan, Head – CCG, C&MM (TPCODL)

Contact No.: 9717393121

E-Mail ID: Vipin.Chauhan@tpnndl.com

Bidders are strictly advised to communicate with Package Owner through TPCODL E-tender System (ARIBA) only. They need to pay Tender Participation Fee to receive the ARIBA Log-in.

3.3 Bid Prices

Bidders shall quote for the entire Scope of Supply/ work with a break up of prices for individual items and Taxes & duties. The bidder shall complete the appropriate Price Schedules included herein, stating the Unit Price for each item & total price with taxes, duties & freight up to destination at various sites of TPCODL. The all-inclusive prices offered shall be inclusive of all costs as well as Duties, Taxes and Levies paid or payable during the execution of the supply work, breakup of price constituents.

Applicable GST to be specified clearly.

The quantity break up shown else-where other than Price Schedule is tentative. The bidder shall ascertain himself regarding material required for completeness of the entire work. Any items not indicated in the price schedule but which are required to complete the job as per the Technical Specifications/ Scope of Work/ SLA mentioned in the tender, shall be deemed to be included in prices quoted.

3.4 Bid Currencies

Prices shall be quoted in Indian Rupees Only.

3.5 Period of Validity of Bids

Bids shall remain valid for 180 days from the due date of submission of the bid.

Notwithstanding clause above, the TPCODL may solicit the Bidder's consent to an extension of the Period of Bid Validity. The request and responses thereto shall be made in writing.

3.6 Alternative Bids

Bidders shall submit Bids, which comply with the Bidding documents. Alternative bids will not be considered. The attention of Bidders is drawn to the provisions regarding the rejection of Bids in the terms and conditions, which are not substantially responsive to the requirements of the bidding documents.

3.7 Modifications and Withdrawal of Bids

The bidder is not allowed to modify or withdraw its bid after the Bid's submission. The EMD as submitted along with the bid shall be liable for forfeiture in such event.

3.8 Earnest Money Deposit (EMD)

The bidder shall furnish, as part of its bid, an EMD amounting as specified in the tender. The EMD is required to protect TPCODL against the risk of bidder's conduct which would warrant forfeiture.

The EMD shall be denominated in any of the following form:

- Banker's Cheque/ Demand Draft/ Pay order drawn in favor of TP Central Odisha Distribution Limited payable at Bhubaneswar.
- Online transfer of requisite amount through NEFT/ RTGS.
- Bank Guarantee valid for 210 days after due date of submission.

The EMD shall be forfeited in case:

- a) The bidder withdraws its bid during the period of specified bid validity.

Or

- b) The successful Bidder does not
- a) accept the RC /Purchase Order, or
 - b) furnish the required Performance Security Bank Guarantee

4 Bid Opening & Evaluation process

4.1. Process to be confidential

Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations for the award of a contract shall not be disclosed to Bidders or any other persons not officially concerned with such process. Any effort by a Bidder to influence the TPCODL's processing of Bids or award decisions may result in rejection of the Bidder's Bid.

4.2. Technical Bid Opening

The bids shall be opened at TPCODL office in front of participated bidders either physically or in virtual mode. A link shall be provided to the participated bidders to view the tender opening process online. Also Participating Bidders shall get mail intimation from TPCODL E-Tender system (Ariba) when their Technical Bids are opened.

First the envelope marked "EMD" will be opened. Bids without EMD/cost of tender (if applicable) of required amount/ validity in prescribed format, shall be rejected.

Next, the technical bid of the bidders who have furnished the requisite EMD will be opened, one by one. The salient particulars of the techno commercial bid will be read out at the sole discretion of TPCODL.

The EMD of the bidder withdrawing or substantially altering his offer at any stage after the technical bid opening will be forfeited at the sole discretion of TPCODL without any further correspondence in this regard.

4.3. Preliminary Examination of Bids/Responsiveness

TPCODL will examine the Bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order. TPCODL may ask for submission of original documents in order to verify the documents submitted in support of qualification criteria.

Arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price per item that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price per item will be corrected. If there is a discrepancy between the Total Amount and the sum of the total price per item, the sum of the total price per item shall prevail and the Total Amount will be corrected.

Prior to the detailed evaluation, TPCODL will determine the substantial responsiveness of each Bid to the Bidding Documents including production capability and acceptable quality of the Goods offered. A substantially responsive Bid is one, which conforms to all the terms and conditions of the Bidding Documents without material deviation.

Bid determined as not substantially responsive will be rejected by the TPCODL and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

4.4. Techno Commercial Clarifications

Bidders need to ensure that the bids submitted by them are complete in all respects. To assist in the examination, evaluation and comparison of Bids, TPCODL may, at its discretion, ask the Bidder for a clarification on its Bid with respect to the TPCODL specifications and attempt will be made to bring all bids on a common footing. All responses to requests for clarification shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted owing to any clarifications sought by TPCODL.

4.5. Price Bid Opening

The bids shall be opened at TPCODL office in front of Techno-commercially and / or safety qualified bidders either physically or in virtual mode. A link shall be provided to the bidders to view the price-bid opening process online. Bidders shall also get mail intimation from TPCODL E-Tender system (Ariba) when their Price Bids are opened.

4.6. Reverse Auctions

TPCODL reserves the right to conduct the reverse auction for the products/ services being asked for in the tender. The terms and conditions for such reverse auction events shall be as per the Acceptance Form attached as Annexure VI of this document. The bidders along with the tender document shall mandatorily submit a duly signed copy of the Acceptance Form attached as Annexure VI as a token of acceptance for the same.

Bidders shall be allowed to participate in Reverse auction as per following criteria hence bidders are advised to quote their most competitive rates while submitting the bids to avoid disqualification from participation in Reverse Auction.

Reverse Auction shall be as per the below approach:

No of bidders allowed to participate in RA process shall be: Total No of bidders on whom tender would be split PLUS 2 more bidders

Illustrative example: Total no of qualified bidders is 10 & tender needs to split amongst 4 bidders.

PLUS 2 means $(04 + 02 = 06)$ means lowest 6 bidders i.e., L1 to L6 bidders would be allowed in the RA process. Balance, H1 to H4 bidders would not be allowed in the RA process.

In case – Total no of qualified bidders is equal to or less than the **PLUS 2** number, all qualified bidders shall be allowed in the RA process.

Illustrative example: Total no of qualified bidders is 4 & tender needs to split amongst 2 bidders. PLUS 2 means $(02 + 02 = 04)$, so all 4 qualified bidders would be allowed in the RA process

Illustrative example: Total no of qualified bidders is 3 & tender would be awarded to single party only. PLUS 2 means $(01 + 02 = 03)$, so all 3 qualified bidders would be allowed in the RA process

4.7 Award Decision

TPCODL will award the contract to the successful bidder whose bid has been determined to be the lowest-evaluated responsive bid as per the Evaluation Criterion mentioned at Clause 2.0. The Cost for the said calculation shall be taken as the all-inclusive cost quoted by bidder in Annexure I (Schedule of Items) subject to any corrections required in line with Clause 4.3 above. The decision to place purchase order/LOI solely depends on TPCODL on the cost competitiveness across multiple lots, quality, delivery and bidder's capacity, in addition to other factors that TPCODL may deem relevant.

TPCODL reserves the rights to award contract to one or more bidders so as to meet the delivery requirement or nullify award decision without assigning any reason thereof.

In case any supplier is found unsatisfactory during delivery process, the award will be cancelled and TPCODL reserves right to award contract to other suppliers who are found fit.

5 Order of Preference/Contradiction

In case of contradiction in any part of various documents in tender, following shall prevail in order of preference:

1. Schedule of Items (Annexure I)
2. Post Award Contract Administration (Clause 7.0)
3. Submission of Bid Documents (Clause 3.0)
4. Scope of Work and SLA (Annexure VII)
5. Technical Specifications (Annexure II)
6. Acceptance Form for Participation in Reverse Auction (Annexure VI)
7. General Conditions of Contract (Annexure VIII)

6 Post Award Contract Administration

7.1. Special Conditions of Contract

1. The Rate Contract shall be valid for TWO Year. ITC work shall be executed within 30 Days from the issuance of RO. Rate shall remain FIRM till the validity of Order
2. BA shall submit applicable PBG of 5% of RC value within 21 days of issuance of RC. PBG submitted, shall be released after completion of applicable guarantee period plus one month. Performance Bank Guarantee for MSME registered in the State of Odisha shall be 25% of the value normally prescribed.
3. Any change in statutory taxes, duties and levies during the contract period shall be borne by Odisha DISCOMs. However, in case of delay in work execution owing to reasons not attributable to Odisha DISCOMs, any increase in total liability shall be passed on the Bidder, whereas any benefits arising owing to such statutory variation in taxes and duties shall be passed on Odisha DISCOM.
4. All the terms and conditions of DISCOM General Conditions of Contract for Composite Orders shall be applicable.

7.2 Drawing Submission and Approval (If Applicable)

BA shall submit GTP / Drawings within 1 week from issuance of RC. In case BA does not get necessary approval for issuance of CAT-A within mentioned / mutually agreed timelines, then respective DISCOMs of TATA Power reserve the right to cancel issued rate contract / release order and reserve the right to forfeit EMD / PBG.

7.3 Delivery Timelines

Business Associate must complete the ITC work within 30 days from issuance of the RO.

7.4 Warranty Period, if applicable.

As per SOW.

7.5 Payment Terms

The payment shall be released within 30 days from the date of submission of certified bills/ invoices after certification of acceptance by certified officials.

7.6 Climate Change

Significant quantities of waste are generated during the execution of project and an integrated approach for effective handling, storage, transportation and disposal of the same shall be adopted. This would ensure the minimization of environmental and social impact in order to

combat the climate change. Please refer attached Environment Policy and Sustainability Policy, Annexure-XI for more details.

7.7 Ethics

TPCODL is an ethical organization and as a policy, TPCODL lays emphasis on ethical practices across its entire domain. Bidder should ensure that they should abide by all the ethical norms and in no form either directly or indirectly be involved in unethical practice.

TPCODL work practices are governed by the Tata Code of Conduct which emphasizes on the following:

- We shall select our suppliers and service providers fairly and transparently.
- We seek to work with suppliers and service providers who can demonstrate that they share similar values. We expect them to adopt ethical standards comparable to our own.
- Our suppliers and service providers shall represent our company only with duly authorized written permission from our company. They are expected to abide by the Code in their interactions with, and on behalf of us, including respecting the confidentiality of information shared with them.
- We shall ensure that any gifts or hospitality received from, or given to, our suppliers or service providers comply with our company's gifts and hospitality policy.
- We respect our obligations on the use of third party intellectual property and data.

Bidder is advised to refer Tata Code of Conduct (TCOC) attached at Annexure X for more information.

Any ethical concerns with respect to this tender can be reported to Chief Ethics Counselor to the following e-mail ID: Chief Ethics Counselor Ethics@tpcentralodisha.com

8 Specification and standards

As per Annexure.

9 General Condition of Contract

Any condition not mentioned above shall be applicable as per GCC attached along with this tender.

10 Safety

All jobs are this tender have to be executed strictly in compliance to the Safety terms and Conditions of TP Central Odisha Distribution Limited. Please refer attached Safety terms and conditions, Annexure-IX, for details. Violation of Safety norms will result in Penalty as mentioned in the above document.

ANNEXURE I
SCHEDULE FOR ITEMS

S.No	Description	Detailed Scope	Unit	Qty.	Unit rate	Unit rate with GST	Amount (Excl. GST)	Amount(Incl . GST)
1	PM of LTDB	Cleaning, tightening & fixing of all contacts(including GI nut bolts), cable termination, bus bar etc. Mounting & wiring of MCCB and MCB.,Terminal Block & Neutral Link,Fixing of AL Lugs of Desired Size(Material Supply will be in BA Scope).Including Transporataion under Bhubaneswar Area.	EA	100				
2	PM of Feeder Pillar	Cleaning, tightening & fixing of all contacts(including GI nut bolts), cable termination, bus bar etc. Mounting & wiring of MCCB and MCB.Terminal Block & Neutral Link,Fixing of AL Lugs of Desired Size(Material Supply will be in BA Scope).Including Transporataion under Bhubaneswar Area.	EA	100				
3	Fixing of Locking Arrangement	New Lock to be installed in Feeder Pillar/LTDB/other panels.SS Aldrop(Material in BA scope).	EA	100				
4	S&I of LTDB/Feeder Pillar FRP Door	Door will be installed on each Feeder Pillar/LTDB with locking arrangement. The doors shall be supported by 3 Nos. of Hinges for each door. Aldrop to closing the panels to be provided. Minimum Thickness- 3mm Colour-Blue	M2	50				
5	Painting work in Feeder Pillar/LTDB(Paint & Thinner in BA scope)	Painting with Prebond-220 Anti Corrosive Paint & thinner of approved brand and manufacture of required colour to give an even shade : Double coat for all feeder pillar. Colour as desired by TPCODL.	M2	200				
6	Supply and installation of Danger Board	Supply & Installation of Radium plated danger board with all arrangement	EA	100				
7	Supply & Installation of LED Indicator	Supply & Installation of LED Indicator with all arrangements(Material in BA scope)	EA	200				
8	Supply & Installation of Name plate for LTDB/Feeder Pillar	Aluminium name plate of size 21cmx11cm with embedded writings to be fixed on Feeder Pillars. Writings on the Feeder Pillars to be done as per TPCODL specs.	M2	50				
9	Supply & Installation of Consumer/Cable Tagging for LTDB/Feeder Pillar	Aluminium name plate of size 2.5Inchx1inch with embedded writings to be fixed on Respective Consumer/Cable of Feeder Pillar/LTDB. Writings on the Tag to be done as per TPCODL specs.	EA	1700				
10	Supply & installation of TPCODL Logo	Radium TPCODL stickers to be pasted on each Feeder Pillars as per TPCODL specs	EA	200				

11	Sign writing on LTDB/Feeder Pillar	Sign writing on Feeder Pillar & on both the incoming & outgoing MCCB panel doors as per details given by TPCODL and specification i.e. black letter on yellow background(including supply both reflecting paint). 1 EA= 1 no. word	EA	100				
12	Supply & inst. Of LTDB/Feeder Pillar Front GI Door	Minimum Thickness- 3mm GI Sheet	M2	50				
13	Minor Fabrication like Fixing of Hinges and Repairing of damaged part of LTDB by fabrication	Minor Fabrication include 1. 6 no. hinge to be installed on existing doors & same to be painted in colour as required by TPCODL. 1 EA= 6 Hinges of Feeder Pillar/LTDB. 2. Minor Welding.	EA	50				
14	Vermin Proofing of LTDB/Feeder Pillar	Sealing of all entry points. Material like bakelite sheet/GI Sheet/M-Seal.(Material in Vendor scope)	EA	100				
15	S&I GI Nut , Bolt & Washer of dif. Size	Supply & installation of different size of GI Nut ,bolt, spring & washers etc	KG	100				
16	Repairing of Foundation of LTDB	Repairing of Existing Foundation as where required(Material to be Provided by Vendor)	EA	50				
17	Construction of Foundation of LTDB	New plinth construction with Brick Wall (material to be provided by vendor)	EA	30				
18	Supply & install earthing system	Scope includes all chemical Powder- 25Kg(Bentonite/Terafil), 3m 40mm GI pipe, construction of earthing chamber.	EA	50				
19	S&I GI Flat for earthing Flat 50X6	Scope includes supply & installation of required nut/bolts/washers.	KG	50				
20	S&I of 315A HRC Fuse	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable. Make to make replacement be done.	EA	50				
21	S&I of 200A HRC Fuse	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable. Make to make replacement be done.	EA	50				
22	S&I of 160A HRC Fuse	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable. Make to make replacement be done.	EA	50				
23	S&I of 400A HRC Fuse Base	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable. Make to make replacement be done.	EA	50				
24	S&I of 250A HRC Fuse Base	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable. Make to make replacement be done.	EA	50				
25	S&I of 160A HRC Fuse Base	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable. Make to make replacement be done.	EA	20				
26	S&I of 3P 800A MCCB	Make:C&S/Havells/L&T/Siemens/Eaton/Legrand. Make to make replacement preferable.35kA with Integrated OL,SC & E/F Protection,front operated type. Make to make replacement be done.	EA	20				
27	S&I of 3P 400A MCCB	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable.36kA with Integrated OL,SC & E/F Protection,front operated type. Make to make replacement be done.	EA	20				

28	S&I of 3P 160A MCCB	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable.25kA with Integrated OL,SC & E/F Protection,front operated type. Make to make replacement be done.	EA	20				
29	S&I of 3P 250A MCCB	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable.25kA with Integrated OL,SC & E/F Protection,front operated type. Make to make replacement be done.	EA	20				
30	S&I of 3P 500A MCCB	Make:HPL/C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable 36kA with Integrated OL,SC & E/F Protection,front operated type. Make to make replacement be done.	EA	20				
31	S&I of 4P 250A MCCB	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable.25kA with Integrated OL,SC & E/F Protection,front operated type. Make to make replacement be done.	EA	20				
32	S&I of 4P 400A MCCB	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable.25kA with Integrated OL,SC & E/F Protection,front operated type. Make to make replacement be done.	EA	20				
33	S&I of 4P 630A MCCB	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable.25kA with Integrated OL,SC & E/F Protection,front operated type. Make to make replacement be done.	EA	20				
34	S&I of 4P 500A MCCB	Make:HPL/C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable 36kA with Integrated OL,SC & E/F Protection,front operated type. Make to make replacement be done.	EA	20				
35	S&I of 3P 100A MCCB	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable.25kA with Integrated OL,SC & E/F Protection,front operated type. Make to make replacement be done.	EA	20				
36	S&I of SP 16A MCB	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable. Make to make replacement be done.	EA	20				
37	S&I of SP 2A MCB	Make:C&S/Havells/L&T/Siemens/Eaton. Make to make replacement preferable. Make to make replacement be done.	EA	20				
38	S&I of 800/5A Resin cast CT	Make:Rishabh. Make to make replacement be done.	EA	20				
39	S&I of 500/5A Resin cast CT	Make:Tushar Trans Equipment Pvt Ltd,CL-0.5S,Burden-5VA. Make to make replacement be done.	EA	20				
40	S&I of 200/5A Resin cast CT	Make:Tushar Trans Equipment Pvt Ltd,CL-0.5S,Burden-5VA. Make to make replacement be done.	EA	20				
41	S&I of 100/5A Resin cast CT	Make:Tushar Trans Equipment Pvt Ltd,CL-0.5S,Burden-5VA. Make to make replacement be done.	EA	20				
42	S&I of 16A 3Pin Socket with Switch.	Make:Anchor/Pretty	EA	20				
43	S&I of 100x50x6mm GI Channel	Make:SAIL/TATA/JINDAL/RELIABLE	KG	100				



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44	S&I of 75x40x6mm GI Channel	Make:SAIL/TATA/JINDAL/RELIABLE	KG	100				
45	S&I of 50x50x6mm GI Angle	Make:SAIL/TATA/JINDAL/RELIABLE	KG	100				
TOTAL								

Signature & Seal of the Bidder

NOTE:

- The bidders are advised to quote prices strictly in the format attached.
- The bidder must fill each and every column of the format attached. **Mentioning “extra/inclusive” in any of the column may lead for rejection of the price bid.**
- No cutting/ overwriting in the prices is permissible.
- The unit price should be exclusive of taxes & duties which are to be indicated in separate columns meant for the purpose.
- The bids will be evaluated commercially on “**over all BOQ lowest cost basis.**”
- The prices shall be FOR DISCOM Locations.
- All the costs pertaining to ROW/or any other expenses for execution of work is included in the scope of BA. Accordingly, the BA needs to consider this cost while submitting their Price Bid.



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ANNEXURE II
TECHNICAL SPECIFICATIONS

Detailed in attached BOQ

ANNEXURE III
SCHEDULE OF DEVIATIONS

*Bidders are advised to refrain from taking any deviations on this TENDER. Still in case of any deviations, all such deviations from this tender document shall be set out by the Bidders, Clause by Clause in this schedule and submit the same as a part of the **Technical Bid**.*

Unless specifically mentioned in this schedule, the tender shall be deemed to confirm the TPCODL's specifications:

S. No.	Clause No.	Tender Clause Details	Details of deviation with justifications

By signing this document we hereby withdraw all the deviations whatsoever taken anywhere in this bid document and comply to all the terms and conditions, technical specifications, scope of work etc. as mentioned in the standard document except those as mentioned above.

Seal of the Bidder:

Signature:

Name:

ANNEXURE IV
SCHEDULE OF COMMERCIAL SPECIFICATIONS

(The bidders shall mandatorily fill in this schedule and enclose it with the offer Part I: Technical Bid. In the absence of all these details, the offer may not be acceptable.)

S. No.	Particulars	Remarks
1.	Prices firm or subject to variation (If variable indicate the price variation clause with the ceiling if applicable)	Firm / Variable
1a.	If variable price variation on clause given	Yes / No
1b.	Ceiling	----- %
1c.	Inclusive of GST	Yes / No (If Yes, indicate % rate)
1d.	Inclusive of transit insurance	Yes / No
2.	Delivery	Weeks / months
3.	Guarantee clause acceptable	Yes / No
4.	Terms of payment acceptable	Yes / No
5.	Performance Bank Guarantee acceptable	Yes / No
6.	Liquidated damages clause acceptable	Yes / No
7.	Validity (180 days) (From the date of opening of bid)	Yes / No
8.	Inspection during stage of manufacture	Yes / No
9.	Rebate for increased quantity	Yes / No (If Yes, indicate value)
10.	Change in price for reduced quantity	Yes / No (If Yes, indicate value)
11.	Covered under Small Scale and Ancillary Industrial Undertaking Act 1992	Yes / No (If Yes, indicate, SSI Reg'n No.)

Seal of the Bidder:

Signature:

Name:

ANNEXURE V

CHECKLIST OF ALL THE DOCUMENTS TO BE SUBMITTED WITH THE BID

Bidder has to mandatorily fill in the checklist mentioned below: -

S. No.	Documents attached	Yes / No / Not Applicable
1	EMD of required value	
2	Tender Fee as mentioned in this tender	
3	Signed copy of this tender as an unconditional acceptance	
5	Duly filled schedule of commercial specifications (Annexure IV)	
6	Sheet of commercial/technical deviation if any (Annexure III)	
7	Balance sheet for the last completed three financial years; mandatorily enclosing Profit & loss account statement	
8	Acknowledgement for Testing facilities if available (duly mentioned on bidder letter head)	
9	List of Machine/tools with updated calibration certificates if applicable	
10	Details of order copy (duly mentioned on bidder letter head)	
11	Order copies as a proof of quantity executed	
12	Details of Type Tests if applicable (duly mentioned on bidder letter head)	
13	All the relevant Type test certificates as per relevant IS/IEC (CPRI/ERDA/other certified agency) if applicable	
14	Project/supply Completion certificates	
15	Performance certificates	
16	Client Testimonial/Performance Certificates	
17	Credit rating/solvency certificate	
18	Undertaking regarding non blacklisting (On company letter head)	
19	List of trained/untrained Manpower	

Seal of the Bidder:

Signature:

Name

ANNEXURE VI**ACCEPTANCE FORM FOR PARTICIPATION IN REVERSE AUCTION EVENT**

(To be signed and stamped by the bidder)

In a bid to make our entire procurement process more fair and transparent, TPCODL intends to use the reverse auctions as an integral part of the entire tendering process. All the bidders who are found as technically qualified based on the tender requirements shall be eligible to participate in the reverse auction event.

The following terms and conditions are deemed as accepted by the bidder on participation in the bid event:

1. TPCODL shall provide the user id and password to the authorized representative of the bidder. *(Authorization Letter in lieu of the same shall be submitted along with the signed and stamped Acceptance Form).*
2. TPCODL will make every effort to make the bid process transparent. However, the award decision by TPCODL would be final and binding on the supplier.
3. The bidder agrees to non-disclosure of trade information regarding the purchase, identity of TPCODL, bid process, bid technology, bid documentation and bid details.
4. The bidder is advised to understand the auto bid process to safeguard themselves against any possibility of non-participation in the auction event.
5. In case of bidding through Internet medium, bidders are further advised to ensure availability of the entire infrastructure as required at their end to participate in the auction event. Inability to bid due to telephone line glitch, internet response issues, software or hardware hangs, power failure or any other reason shall not be the responsibility of TPCODL.
6. In case of intranet medium, TPCODL shall provide the infrastructure to bidders. Further, TPCODL has sole discretion to extend or restart the auction event in case of any glitches in infrastructure observed which has restricted the bidders to submit the bids to ensure fair & transparent competitive bidding. In case of an auction event is restarted, the best bid as already available in the system shall become the start price for the new auction.
7. In case the bidder fails to participate in the auction event due any reason whatsoever, it shall be presumed that the bidder has no further discounts to offer and the initial bid as submitted by the bidder as a part of the tender shall be considered as the bidder's final no regret offer. Any offline price bids received from a bidder in lieu of non-participation in the auction event shall be out-rightly rejected by TPCODL.
8. The bidder shall be prepared with competitive price quotes on the day of the bidding event.
9. The prices as quoted by the bidder during the auction event shall be inclusive of all the applicable taxes, duties and levies and shall be FOR at TPCODL site.
10. The prices submitted by a bidder during the auction event shall be binding on the bidder.
11. No requests for time extension of auction event shall be considered by TPCODL.
12. The original price bids of the bidders shall be reduced on pro-rata basis against each line item based on the final all-inclusive prices offered during conclusion of the auction event for arriving at Contract amount.

Signature & Seal of the Bidder



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ANNEXURE VII
SCOPE OF WORK

Attached Separately

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ANNEXURE VIIa**PREFERENTIAL NORMS FOR PROCUREMENT FROM MSMEs REGISTERED IN THE STATE OF ODISHA****1. Tender Fees**

To participate in the tender, MSMEs registered in the State of Odisha shall pay Rs.1,000/- including GST towards cost of tender paper.

2. Earnest Money Deposit (EMD)

EMD shall be exempted for MSME registered in the State of Odisha. However, Bidder shall be barred to participate in the tendering process for a period of 2 years in case it backs out post award of the contract.

3. Qualification Requirement for Open Tenders

Qualification Requirement of Financial Turnover for MSME registered in the State of Odisha shall be reduced to 20% of the existing criteria.

For past experience, instead of relying on the volumes / value of earlier Supplies / Projects, assessment of the Bidder shall be done on the basis of feedback from Customers. Past performance experience at Tata Power and its Group Companies shall supersede feedback from other Customers.

4. Reservation for MSME

It shall be mandatory to procure at least 20% of the total volume of the procurement from MSME registered in the State of Odisha (however, it shall not apply where goods/services are not available with the MSME), subject to matching L1 discovered prices and meeting technical specifications including quality requirements.

5. Performance Bank Guarantees

Performance Bank Guarantee for MSME registered in the State of Odisha shall be 25% of the value normally prescribed.



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ANNEXURE VIII
GENERAL CONDITIONS OF CONTRACT

General Conditions of Contract for Composite Orders.

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ANNEXURE IX
TATA CODE OF CONDUCT

The Owner abides by the Tata Code of Conduct in all its dealing with stake holders and the same shall be binding on the Owner and the Contractor for dealings under this Order/ Contract. A copy of the Tata Code of Conduct is available a tour website:

<https://www.tatapower.com/pdf/aboutus/Tata-Code-of-Conduct.pdf>

The Contractor is requested to bring any concerns regarding this to the notice of our Chief Procurement & Stores e-mail ID: Pourush Garg <Pourush.Garg@tpcentralodisha.com>

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ANNEXURE X ENVIRONMENT & SUSTAINABILITY POLICY



TP CENTRAL ODISHA
DISTRIBUTION LIMITED
(A Joint Venture of Tata Power and Government of Odisha)



Integrated Management System Policy

Quality, Safety, Occupational Health, Environment

We at TP Central Odisha Distribution Limited are committed to deliver world class service and reliable power through an energised workforce leading to ever increasing satisfaction of its customers, environmental protection and safe and healthy working condition.

This will be achieved by:

- Complying with all the requirements of ISO-9001, ISO-14001 and ISO-45001 management system standards through engaged workforce
- Complying with applicable Legal requirements
- Continually improving Quality, Environment and Occupational Health & Safety Performance
- Ensuring Environmental protection through Prevention of Pollution
- Conservation of Natural Resources
- Creating a work environment which encourages team work, safe work practices, learning and innovation
- Providing safe and healthy conditions that prevents work related injury and illness
- Eliminating hazards and reducing OH&S Risk
- Ensuring participation and consultation of workers

This policy will be made available to interested parties.

Date: 1st June, 2023



Arvind Singh
Chief Executive Officer



CORPORATE SUSTAINABILITY POLICY

At Tata Power, our Sustainability Policy integrates economic progress, social responsibility and environmental concerns with the objective of improving quality of life. We believe in integrating our business values and operations to meet the expectations of our customers, employees, partners, investors, communities and public at large

- We will uphold the values of honesty, partnership and fairness in our relationship with stakeholders
- We shall provide and maintain a clean, healthy and safe working environment for employees, customers, partners and the community
- We will strive to consistently enhance our value proposition to the customers and adhere to our promised standards of service delivery
- We will respect the universal declaration of human rights, International Labour Organization's fundamental conventions on core labour standards and operate as an equal opportunities employer
- We shall encourage and support our partners to adopt responsible business policies, Business Ethics and our Code of Conduct Standards
- We will continue to serve our communities:
 - By implementing sustainable Community Development Programmes including through public/private partnerships in and around our area of operations
 - By constantly protecting ecology, maintaining and renewing bio-diversity and wherever necessary conserving and protecting wild life, particularly endangered species
 - By encouraging our employees to serve communities by volunteering and by sharing their skills and expertise
 - By striving to deploy sustainable technologies and processes in all our operations and use scarce natural resources efficiently in our facilities
 - We will also help communities that are affected by natural calamities or untoward incidence, or that are physically challenged in line with the Tata Group's efforts

The management will commit all the necessary resources required to meet the goals of Corporate Sustainability.

(Praveer Sinha)
CEO & Managing Director

Date: 15th June, 2018

TATA POWER
Lighting up Lives!

